



Western Downs Regional Council Bursary Application

For assistance to attend Arts on Top: Regional Arts Forum 13 - 15 May 2021, Bunya Mountains

Bursary Guidelines and Application Form

Bursaries are available for individual representatives in the SW RASN Region to attend the Arts on Top: Regional Arts Forum 13 - 15 May 2021 at the Bunya Mountains.

Bursaries of up to \$500 (excl. GST) are available for assistance to attend. The bursaries are towards the Arts on Top forum registration fees, travel, and accommodation expenses during the period of the conference.

Applications must be submitted via [Smarty Grants](#).

Key Dates:

- Applications Close: Monday 19 April 2021
- Outcome notification: Monday 3 May 2021
- Conference registrations close: Monday 10 May

For more information contact:

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Western Downs Regional Council
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Guidelines

Eligibility criteria

- Open to Individuals and Organisations
- Must live or work in the South West Queensland Regional Arts Services area, which incorporates the following eight Council areas:
 - Balonne Shire Council
 - Goondiwindi Regional Council
 - Lockyer Valley Regional Council
 - Maranoa Regional Council
 - Scenic Rim Regional Council
 - Southern Downs Regional Council
 - Toowoomba Regional Council; and
 - Western Downs Regional Council



Selection Criteria

Priority will be given to applications who demonstrate:

1. How will the opportunity improve your contribution to your community/organisation and benefit your regional area overall? (Max 200 words)
2. How will the knowledge and skills acquired during the activity be shared within your community or organisation? (Max 200 words)
3. How you will share your experience with the wider Queensland Arts Community by contributing to: an article or e-Newsletter?
 - a) An article
 - b) An e-Newsletter or
 - c) An innovative method, like a podcast, or a YouTube video (Provide Explanation)

Letters of support are also encouraged for Individual Bursary applications

Application Process

To apply, applications must be filled in and submitted via Smarty Grants

Assessment Process

Once your application is checked for eligibility it will be assessed against the selection criteria by Grant Assessment Group

Payment of Bursary

There are two ways in which the bursary can be paid to successful applicants:

Option 1: The bursary can be paid to your organisation. If you are successful, your organisation will be asked to provide a tax invoice for the amount of the funding.

Option 2: The bursary can be paid to individual applicants. Applicants will need to provide a tax invoice quoting an ABN or a tax invoice and a signed Statement by Supplier form.

All Bursaries are GST exclusive (not applicable)

Bursary Acquittal

Success applicants will be required to submit acquittal documentation (receipts etc), as well as a brief report within six weeks of the opportunity. They should outline how the professional development opportunity has enhanced their ability to contribute to the community or organisation.

Attachments

Guidelines: Refer to Community Grants Guidelines